CDCSR/Projects/_____IBAN/21
April____ ,2021

Folio No. _____
Name
F/H Name
Address
_____
_____

On behalf of the Issuer

Bank Account Details for Payment of Cash Dividend
(Mandatory Requirement as per the Companies Act, 2017)

Dear Shareholder,

This is to inform you that in accordance with the Section 242 of the Companies Act, 2017, any dividend payable in cash shall only be paid through electronic mode directly into the bank account designated by the entitled shareholder. Your dividend shall be withheld in case of non-availability of your IBAN. Please note that giving bank mandate for dividend payments is **mandatory** and in order to comply with this regulatory requirement and to avail the facility of direct credit of dividend amount in your bank account, you are requested to please provide the following information:

Details of Shareholder	
Name of shareholder	
Folio	
CNIC No. (please attach valid CNIC copy)	
Cell number of shareholder	
Landline number of shareholder, if any	
Email Address	
Details of Bank Account	
Title of Bank Account	
International Bank Account Number (IBAN) "**Mandatory**"	P K (24 digits) (Kindly provide your accurate IBAN number after consulting with your respective bank branch since in case of any error or omission in given IBAN, the company will not be held responsible in any manner for any loss or delay in your cash dividend payment).
Bank's name	
Branch name and address	
It is stated that the above-mentioned information is correct and in case of any change therein, I / we will immediately intimate Participant / Share Registrar accordingly. _____ **Signature of shareholder** **Kindly ensure that the title of IBAN/Bank Account must be in your name.**	

You are requested to kindly send us this letter immediately duly filled in and signed by you along with legible photocopy of your valid CNIC at our address, M/s. THK Associates (Pvt.) Limited, Plot No. 32-C, Jami Commercial Street # 2, D.H.A., Phase VII, Karachi.

Regards,

THK Associates (Pvt.) Ltd.
Share Registrar:

_____

Note: This letter is being computer generated and does not require any signature.